

P: (475) 220-1549 F: (203) 946-8805

## **MEMORANDUM**

<u>To</u>: Daniel Bonet-Ojeda

<u>From</u>: Vallerie Hudson-Brown

<u>Date</u>: January 24, 2019

<u>Subject</u>: Leave Notice

As you are aware, a meeting was held on January 17, 2019. The purpose of the meeting was to inform you that the District is investigating allegations relative to failure to comply with DCF reporting mandates and bullying a subordinate.

As a result of the allegations, you have been placed on paid administrative leave effective January 24, 2019, pending the outcome of an investigation. While on leave you are not allowed on New Haven Public School property. You are to remain reasonably available by phone during work hours and to respond promptly to any communication from the District.

Please feel free to contact me with any questions.

Cordially,

Vallerie Hudson-Brown

Vallerie Hudson-Brown Labor Relations Officer

cc: Ms. L. Mack Dr. I. Tracey Ms. C. Brown